



RESERVATION FOR PRACTICAL SKILLS EXAMINATION

State Form 53533 (3-08)

DEPARTMENT OF HOMELAND SECURITY

DEPARTMENT OF HOMELAND SECURITY - TRAINING

302 West Washington Street, Room E239

Indianapolis, Indiana 46204

Telephone: (317) 232-3980

- INSTRUCTIONS:**
1. Please complete this Reservation and send it to DHS at the above address. You may fax this reservation at your own risk.
 2. The DHS training staff must receive this Reservation thirty (30) days or more prior to the date of the requested examination.
 3. A minimum of nine (9) rooms are required for EMT-B. A minimum of six (6) rooms are required for EMT-BA.
 4. There is a minimum of ten (10) students per practical examination site. If your course has less than ten (10) students, you will need to consolidate with another course.

REMINDER: There is no need for you to find your Practical Skills Representative. DHS will contact your Practical Skills Representative and ensure that he/she has all of the necessary examination documentation materials, which will allow you more time to be sure your equipment, rooms, and evaluators are appropriate. The Department of Homeland Security will send additional Representatives as needed for larger examinations.

Type of practical skills examination <input type="checkbox"/> EMT-B <input type="checkbox"/> EMT-BA		Check one <input type="checkbox"/> We will NOT be able to accept additional students (we have 15+ students). <input type="checkbox"/> We WILL ACCEPT additional students to our examination roster.	
Name of training institution			
Name of training institution official		Telephone number ()	
Name of primary instructor		E-mail address	Telephone number ()
Date requested (month, day, year)	Orientation start time		Course number
Address / location of practical site (name of site, street, city, state, and ZIP code)			

NAME OF STUDENT OR EXAMINEE	INITIAL or RETEST	CRS NUMBER
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